



Job Posting

Part Time Weekend Cook

Cogswell Hall Inc.

Cogswell Hall, a low-income housing residence for single adults, is seeking a part time cook to work every weekend and be able to cover for vacation, sick, and holiday time of other kitchen staff. This position includes preparing, and serving meals, keeping the kitchen and dining area clean, neat, and sanitary, and assisting the Kitchen Manager with other duties as assigned.

The candidate must be able to bend, stoop, and stand for long periods of time, lift 30 pounds, read and follow recipes, menus and instructions, respond respectfully and appropriately with the residents, maintain professional ethics and boundaries, work independently, maintain a neat appearance, be flexible with availability, be dependable and punctual.

The primary duties include cooking/ meal preparation in accordance to the menu, serving and cleaning up after meals, setting tables, washing all dishes and other items used, thoroughly cleaning and sanitizing the kitchen and dining area daily including sweeping, mopping, washing cabinets and appliances, removing all trash, assisting the Kitchen Manager in menu planning, food deliveries, restocking, as well as following all health and safety standards and guidelines.

Education/Experience:

Candidate must have a high school diploma or equivalent, and one year of cooking experience.

To apply:

Send resume and cover letter to dcyganovich@cogswellhall.org or fill out an application at Cogswell Hall, 7200 Franklin Blvd., Cleveland, between the hours of 9:00 am and 4:00 pm. No phone calls.